

## SOMERCOTES PARISH COUNCIL

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26th May 2023

**Minutes of the Annual Meeting of Somercotes Parish Council held (following the Annual Parish Meeting) at 8pm on Friday 19<sup>th</sup> May 2023 in the Village Hall, Nottingham Road, Somercotes**

**Present:** Cllr Addison-Lees, Cllr P Curran-Bilbie, Cllr K Judson, Cllr J McCabe (Chair), Cllr J Parker, Cllr P Slater, Cllr P Wardle, Cllr S Walker, Catherine Hedley (Clerk) Kimberley Walker (Asst Clerk/RFO)

**6/APCM/2023: Election of Chairperson and Vice Chairperson - Cllr McCabe** was elected as chairperson and **Cllr Judson** was elected as vice chairperson.

**7/APCM/2023: Apologies for absence:** Cllr Curran-Bilbie, Cllr Barron, Cllr Pearson

**8/APCM/2023: Social Media:** - None present

**9/APCM/2023: Variation of Order of Business.** – Council **RESOLVED** to consider parishioners request noted in parish meeting as Item 13a/APCM/2023. Council **RESOLVED** to consider Item **21/APCM/2023** under confidential matters.

**10/APCM/2023: (i) Declaration of Members Interests:**

Cllr S Walker - Item 21/APCM/2023 - Personal

Cllr J Walker - Item 21/APCM/2023 - Personal

**(ii) Register of Members Interest:** Register of interests forms were distributed to councillors for completion.

**11/APCM/2023: Councillors' Request for dispensation** – None received

**12/APCM/2023: Public Speaking** – None

**13/APCM/2023: Councillor cooption** – Following representations council **RESOLVED** to coopt Cllr J Walker and Cllr S Tomlinson to the council

**13a/APCM/2023:** Following the Annual Parish meeting, the Council **RESOLVED** that the clerk send the following to AVBC:

- That the borough council referred themselves to judicial review.
- That the land already disturbed on Stanley Street be protected.
- That councillors and officers attend a public meeting organised by the parish council to provide information and address any issues raised

**14/APCM/2023:** Council **APPROVED** the following minutes:

Minutes of the Ordinary Parish Council Meeting held on 17<sup>th</sup> March 2023.  
Minutes of the Extraordinary Parish Council Meeting held on 14<sup>th</sup> April 2023

**15/APCM/2023:**

**“In view of the confidential nature of item 21/APCM/21023 council RESOLVED to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

**16/APCM/2023: Chairman’s Statement** – Cllr McCabe made a statement regarding the importance of treating employees with respect and courtesy.

**17/APCM/2023:** Council **RESOLVED** to accept the revision of the following:

:

Standing Orders  
Financial Regulations

and **review** the following documents as its meeting in July.

Equal Opportunities Policy  
Data Protection Policy  
Members Code of Conduct

**18/APCM/2023: Election of Council Committees:**

Council agreed the following subcommittee members:

- Allotment Sub-committee – Cllr E Sherman (Chair). Cllr P Slater, Cllr S Tomlinson
- HR Sub-committee – Cllr Curran-Bilbie (Chair), Cllr P Wardle, Cllr K Judson

**19/APCM/2023: Membership of DALC/SLCC** – Council **RESOLVED** to agree membership of DALC/SLCC but for officers to monitor use and review in 2024.

**20/APCM/2023: Legionella Risk Assessment** – Council **RESOLVED** to accept the quote from DCS Ltd of £350 excl VAT for a Legionella Risk Assessment

**21/APCM/2023:** To be considered in Part 2 – Confidential Matters

**22/APCM/2023: Regular Recurring Payments List** – Council **APPROVED** the payment list.

**23/APCM/2023: Finance:** Council **APPROVED** the following payments and **NOTED** the reports

**(a) Accounts**

- |   |             |
|---|-------------|
| (i) Accounts for Payment between 1.2.23 to 30.3.23                              | £ 45,656.93 |
| (ii) Income 1.2.23 to 30.3.23   | £ 6076.56   |
| (iii) Bank Reconciliations for February 23, March 23, and Year End for Approval |             |

**(b) Financial Year 22/23 Closing Report**

**(c) Internal Audit Report**

**24/APCM/2023: Approval of Annual Return 2022/23** – Council **APPROVED** the following statements and agreed the notice of period for the exercise of public rights

- (i) S1 Annual Governance Statement for Approval by the Council**
- (ii) S2 Accounting Statements for Approval by the Council**

**25/APCM/2023: Planning:** Council **RESOLVED** that:

- (a)** The Clerk request a copy of the assessment provided by the contractors to AVBC relating to **AVA/2022/0049**
- (b)** That the clerk request a copy of the financial viability assessment referred to in **AVA/2023/0252**

**26/2023: Correspondence** – Council **NOTED** the correspondence below.

**a. DALC CIRCULARS**

**b.** Responses from AVBC regarding affordable housing & S106 funding

**PART 2 – Confidential Items**

**21/APCM/2023: GDPR Breach & CCTV System** - Council **NOTED** GDPR breach and requested quote for new CCTV system.

**27/APCM/2023: Date of Next Meeting:** EOPCM 6.30pm Friday 26<sup>th</sup> May 2023. Agenda items to be with the Clerk at least 7 working days before.

Meeting ended at 9.35pm: