

## SOMERCOTES PARISH COUNCIL

G. R. Blackmore  
Clerk to the Council  
Somercotes Parish Hall  
Nottingham Road  
Somercotes  
Alfreton  
Derbyshire  
DE55 4LY



Telephone Office: 01773 603810

Parish Hall: 01773 609397

E-Mail: [somercotespc@btconnect.com](mailto:somercotespc@btconnect.com)

Website: [www.somercotesparishcouncil.co.uk](http://www.somercotesparishcouncil.co.uk)

9th May 2014

**The Annual Parish Council Meeting at 6.30pm and the Ordinary Meeting of Somercotes Parish Council at 7pm, on Friday, 16<sup>th</sup> May 2014 in the Village Hall, Nottingham Road, Somercotes.**

Yours sincerely

G R Blackmore  
Clerk to the Council

### AGENDA

#### Annual Parish Council Meeting

**1/APCM/2014: Elect Chairman.**

**2/APCM/2014: New Chairman to Sign Acceptance of Office.**

**3/APCM/2014: Elect Vice Chairman.**

**4/APCM/2014: New Vice Chairman to Sign Acceptance of Office.**

**5/APCM2014: To receive apologies for absence: Cllr. M. Barron**

**6/APCM/2014: Social Media**

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

**7/APCM/2014: Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**8/APCM/2014: To consider any Councillors' Request for dispensation**

**9/APCM/2014: Acceptance of the Minutes of the Annual Parish Council Meeting 2013**

**10/APCM/2013: Election of Council Sub Committees**

## **11/APCM/2014: Review of Council Regulations and Procedures**

**Review of Standing Orders; Financial Regulations & Risk Assessment.**

**i) New Standing Orders.**

**ii) Financial Regulations:.**

**iii) Risk Assessment:**

**Review of inventory of land and assets (including buildings and office equipment):**

**Review and confirmation of arrangements for insurance cover in respect of all insured risks:**

**Review of the Council's Complaints Procedures:**

**Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.**

**Review: Establishing the Council's policy for dealing with the press/media.**

## **12/APCM/2014: The Schedule of dates, times and place of Ordinary Meetings of the full Council, for 2014-2015.**

All PC Meetings will commence at **6.30pm (except after APCM 7pm)**

<b>Ordinary PC Meeting</b>	<b>Friday, 18<sup>th</sup> July 2014</b>
<b>Ordinary PC Meeting</b>	<b>Friday, 19<sup>th</sup> September 2014</b>
<b>Ordinary PC Meeting</b>	<b>Friday, 15<sup>th</sup> November 2014</b>
<b>Ordinary PC Meeting</b>	<b>Friday, 17<sup>th</sup> January 2015</b>
<b>Ordinary PC Meeting</b>	<b>Friday, 21<sup>st</sup> March 2015</b>
<b>Annual Parish Meeting</b>	<b>Friday, 9<sup>th</sup> May 2015</b>
<b>APCM &amp; Ordinary PC Meeting</b>	<b>Friday, 16<sup>th</sup> May 2015</b>

**\* Not a Parish Council Meeting**

## **13/APCM/2014: Report by the Chairman of Somercotes Parish Council on the previous 12 months business of the Council**

## **14/APCM/2014: Report from outside bodies**

- Derbyshire County Council.**
- Amber Valley Borough Council**
- Derbyshire Constabulary:**

## **ORDINARY PARISH COUNCIL MEETING (7pm)**

### **Agenda**

#### **PART I – NON CONFIDENTIAL INFORMATION**

##### **38/2014: Variation of Order of Business**

##### **39/2014: Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

##### **40/2014: To consider any Councillors' Request for dispensation**

##### **41/2014: Public Speaking – (10 Minutes)**

- (i) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.

##### **42/2014: To approve the Minutes of the Council Meeting held on: Ordinary Parish Council Meeting 21<sup>st</sup> March 2014 and Village Hall User Group Meeting – 17<sup>th</sup> March 2014.**

##### **43/2014: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms**

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

##### **44/2014: Chairman's Announcements:**

##### **45/2014: Report of the Clerk on:**

###### **(a) Market Place**

- (i) Former Public Toilet area Feature Area / Transfer of land:
- (ii) Resurface work & re-lining

###### **For Discussion and Decision by Council**

###### **(b) Report on Village Hall**

- (i) Village Hall: Internal Improvements
- (ii) Bar: There has been an upturn in bookings.
- (iii) New Blinds installed
- (iv) Legionnaires – Water Test

###### **For Discussion and Decision by Council**

###### **(c) Allotments:**

- (i) Bridle Lane:
- (ii) Birchwood Lane:
- (iii) Sleetmoor Lane:

###### **For Discussion and Decision by Council**

- (d) **Parish Wardens** Accommodation: Transfer of the building to Somercotes PC from St John's Ambulance Service.
- (e) **Councillor Vacancies:** Two vacancies, one under Co-option. The Electoral Notice has been posted onto the noticeboards & website re Cllr Stringer's resignation.
- (f) **Somercotes Events Day – July 2014:** Cllr. J. McCabe
- (g) **WWI Commemorative Events:**  
**For Discussion & Decision by Council**
- (h) **Poop Scoop Bags:** Order received of 100,000 Poop Scoop Bags
- (i) **Parish Newsletter:** Community Focus – the new format is being undertaken
- (j) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.
- (k) **AVBC – 5 Year Housing Supply April 2014 – March 2019:**  
**For Discussion by the Council**
- (l) **Notice of Review of Polling Districts, Polling Places & Polling Station –** The Electoral Act 2013. To be completed by 31 January 2014.
- (m) **Somercotes Parish Council Annual Report 2013-14**

**46/2014 Finance**

- (a) Accounts for Payment bet 22.3.2014 and 15.3.2014:
- (b) Income  
Interest
- (c) Audit – Statement of Accounts 2013-14 & Annual Audit Return for approval
- (d) Banking arrangements: Internet Banking & Credit Card – There have been problems with the bank not supplying the PIN for on-line banking.
- (e) Insurance Renewal on 1<sup>st</sup> June 2014
- (f) S137 Grant Applications 2014-15

**47/2014 To consider planning applications:**

- 2014/0262 Change of use from retail storage over hairdressers to a residential unit at 14 Victoria Street, for Mr J Beeby, J Beeby and Heenan Property, 1 Everest Drive, Alfreton.
- 2014/0282 Request by Derbyshire County Council for the Borough Council's observations on: Non material amendment to planning permission CW6/1213/137 – not to comply with condition 5 – hours of operation, at Somercotes Waste Transfer Green Waste Site, Cotes Park Lane, for Mr Richard Scott, Planning Control, Derbyshire County Council, Shand House, Dale Road South, Matlock DE4 3RY.

2014/0252 Change of use of former Building Society into three self-contained flats for Mr J Rolf, Ocean Capital Ltd., 35 Warwick Park, Tunbridge Wells, TN2 5TA.

**Planning Matters Determined**

- 2013/1104 To demolish existing derelict single storey outbuildings, and the creation of a single storey building for A1 usage/Sui Generis (reiterated and confirmed that the premises will be occupied and operated as a Hairdressers, with Beauty Salon to also include a nail station), at 48 Quarry Road.  
Permitted
- 2014/0114 Installation of replacement 3m sign on existing 6m pole at McDonalds Restaurants Ltd., Hockley Way, Alfreton.  
Permitted
- 2014/0101 Reconfiguration of the car park and drive thru lane to provide a side-by-side order point, incorporating a new island for signage and reconfigured kerb lines and associated works to the site. One booth to be extended 0.44 sq<sup>2</sup> with the booth windows to be relocated to accommodate the new drive thru layout. The installation of a Goal Post Height Restrictor and 2 x Customer Order Displays (COD), with a replacement signage suite, at McDonalds Restaurants Ltd., Hockley Way, Alfreton.  
Permitted
- 2014/0102 New signage suite to comprise 6 freestanding signs, 1 banner and 1 side by side directional, at McDonalds Restaurants Ltd., Hockley Way, Alfreton.  
Permitted
- 2014/0345 New build dormer bungalow on land to the west of 29 Norman Road.  
Application Returned

**48/2014 Derbyshire Association of Local Councils Circulars**

**49/2014: Items for information only:**

**PART II – CONFIDENTIAL INFORMATION**

**50/2014: To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

**(a) Staff Matters:** Update on staff matters

**(b) CCTV:** This matter is yet to be resolved by AVBC.

**51/2014: Date of next Parish Council Meetings: 6.30pm Friday, 18<sup>th</sup> July 2014**