

SOMERCOTES PARISH COUNCIL



**Minutes of the Annual Parish Council Meeting at 7:00 pm on Friday, 15th May 2015
Nottingham Road, Somercotes.**

Present: Cllr P Smith; Cllr B Lyttle; Cllr C Addison-Lees, Cllr M Barron, Cllr T Cole, Cllr P Curran-Bilbie, Cllr S Grotier, Cllr T Marriott, Cllr J McCabe, Cllr S Mc Cabe, Cllr S Walker
S E Massey (Assistant Clerk) D Holmes (Clerk to Alfreton Town Council) T Crookes
(Assistant Clerk to Alfreton Town Council)

1/APCM/2015: Elect Chairman. Cllr P Smith was appointed as Chairman of the Parish Council for the ensuing year.

Cllr Smith thanked all returning Councillors and welcomed new Councillors. All were asked to remember Cllr C Langton who sadly passed in February 15.

Cllr Smith also thanked Cllr P Price and Cllr J Parker for their previous support, as neither had sought re election.

2/APCM/2015: To receive apologies for absence: None

Public Speaking

Vicky Jones addressed the Council regarding a voluntary group, which she has set up independent of her work with DCC – Somercotes Community Wellbeing. The group has been set up in response to an identified need for young people and families. Vicky advised the Council of the activities and events taking place. Vicky requested the support of the Parish Council and individual Councillors. Council asked that following the group's AGM on 29th May that Vicky contact the Assistant Clerk to update. The Council will help to promote through website and Newsletter.

Cllr P Smith offered a Remembrance Tribute to the Clerk, Gordon Blackmore, who sadly passed away in April 15.

Cllr P Smith thanked the Assistant Clerk for keeping the office running during the Clerk's illness and also thanked the staff of Alfreton Town Council for their support and guidance.

3/APCM/2015: Elect Vice Chairman. Cllr B. Lyttle was appointed Vice Chairman for the ensuing year.

4/APCM2015: Declaration of Members Interests:

Cllr B Lyttle : All Planning Matters – remain in the Meeting

Cllr S Walker: 8/2015 – remain in the Meeting

5/APCM/2015: To consider any Councillors' Request for dispensation: None

6/APCM/2015: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. The Council moved the following resolution: To exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in view of the confidential nature of items 7/APCM/2015 and 8/APCM 2015 due to the nature of the business relating to employees of the Parish Council.

7/APCM/2015: Appointment of Interim Clerk/RFO:

8/APCM/2015: Alfreton Town Council support and assistance:

9/APCM/2015: To approve the Minutes of the Annual Parish Meeting held on 9th May 2014:

The Council **RESOLVED** to accept the Minutes as a true record.

10/APCM/2015: To approve the Minutes of the Annual Parish Council Meeting held on 16th May 2014 and to approve the Minutes of the Ordinary Parish Council Meeting held on 10th April 2015: The Council **RESOLVED** to accept the Minutes as a true record.

The issue from 10th April 2015 22/2015 Minutes was raised as Civilian Parking Enforcement Officers had not resolved the parking problem at the top of Langley Avenue on the footpath. Request that the Interim Clerk raises this again with Police to observe the area early mornings before the vehicles move off.

11/APCM/2015: Election of Council Committees:

Newsletter: Cllr Curran-Bilbie (Chair); Cllr S Grotier

Village Hall: Cllr P Smith (Chair); Cllr B Lyttle; Cllr J McCabe; Caretaker (CH)

Allotments: None

Personnel: Cllr P Smith; Cllr B Lyttle; Cllr J McCabe; Cllr T Cole

12/APCM/2015: To set process and date for reviewing the following Council Regulations and Procedures:

- a) Standing Orders
- b) Financial Regulations
- c) Risk Assessment
- d) Inventory of land and assets (including buildings and office equipment):
- e) Council's Complaints Procedures:
- f) Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.
- g) Council's policy for dealing with the press/media.
- h) Village Hall hire fees and Annexe hire fees

The Interim Clerk reported that some of the Councils policies had only recently been reviewed and /or adopted. Some minor amendments need to now be made to Financial Regulations. Interim Clerk will review all documents and present to Council once reviewed. Timescale not set due to the absence of any support staff.

13/APCM/2015: To renew Insurance cover in respect of all insured risks. The Councils 3 year Insurance contract with Zurich due to expire 31st May 15. The Interim Clerk reported that with the approval of Cllr Smith a renewal offer from Zurich had been accepted. This was at a competitive rate at an annual premium of £2359.50, the rate for the previous year was £2525.41. Property sums have been uplifted by 3% (the appropriate index-linking).

The Council **RESOLVED** to approve the Insurance premium.

14/APCM/2015: The Schedule of dates, times and place was agreed of Ordinary Meetings of the full Council, for 2015-2016 and to set a date for a Parish Council in June 2015.

All PC Meetings will commence at **6.30pm (except after APCM 7pm)**

Ordinary PC Meeting	Friday 17th July 2015
Ordinary PC Meeting	Friday 18th September 2015
Ordinary PC Meeting	Friday 20th November 2015
Ordinary PC Meeting	Friday 15th January 2015
Ordinary PC Meeting	Friday 18th March 2015
APCM & Ordinary PC Meeting	Friday 20th May 2015
*Annual Parish Meeting	Friday, 13th May 2015

* Not a Parish Council Meeting

An additional Meeting was agreed to approve the Council's accounts before the Annual Return is prepared: **Friday 19th June at 6:30 pm.**

15/APCM/2015: Report by the Chairman of Somercotes Parish Council on the previous 12 months business of the Council:

The Chairman reported on the refurbishment of the Village Hall toilets, a much better toilet facility now available for users of the Village Hall.

The continued facility of free car parking and the provision of monthly skips has continued. The Parish Wardens have weighed in the scrap metal from the skips, this is to be donated to a Charity of their choice. The Market Place Car Park has been re surfaced and re lined. The wildflower meadow on Nottingham Road is now seeded and plants ordered for the verge outside B&Q.

The Chairman thanked Les & Colin (Parish Wardens), who are an attribute to the Council, who approach their work as no job too big or too small. Due to their excellent work in partnership with DCC (Sleetmoor Woods), DCC are now offering more work to them under the same terms.

The Chairman thanked all returning councillors and new councillors for their support in making Somercotes area a better place to live, work and visit.

16/APCM/2015: Report from outside bodies

- **Derbyshire County Council**

In an effort to reduce the carbon footprint and costs, certain street lights will be turned off between the hours of midnight and 5:00 am. Resurfacing and surface dressing works scheduled on footpaths in Somercotes has been completed.

Proposals for works on footpaths on Bryant Estate.

DCC are facing massive budget reductions. Cllr Smith's portfolio is facing a £65m

reduction. Cllr Smith is pleased to report that the Surestart and Youth Club are still operating.

- **Amber Valley Borough Council**

It is disappointing that the Core Housing Strategy is about to be released and may be changed due to the change in Council Administration. This may have a great impact on one of the sites where a proposal for 400 dwellings may now be taken out. Works to Beauchief Gardens and Quarry Rd footpaths have been completed.

- **Derbyshire Constabulary:**

There was no Police representation.

17/APCM/2015: Councillor Vacancies: The Council **RESOLVED** that the vacancies should be advertised. A decision will be taken under co-option.

18/APCM/2015: To consider applications for Grants under S137 of the Local Government Act 1972:

The Council **RESOLVED** to approve the payments as per the attached list.

Further applications received to be put before the next council Meeting. In addition Cllr P Smith and Cllr B Lyttle to approve the application from Somercotes Infant School re 'Somerfair', due to the upcoming event.

19/APCM/2015: Report of the Clerk on:

(a) Market Place

(i) Designs for Garden area: Interim Clerk to discuss with AVBC (Richard Hodgkinson) to seek possible opportunity of inclusion in initiative working with schools in 'I want to be' week. Also to approach Somercotes Community Wellbeing (Vicky Jones) to see if this is something that they would like to be involved in.

(b) Report on Village Hall:

(i) Order placed for 15 chairs and 25 tables, all should be delivered in 4 to 6 weeks. Members discussed the disposal of old tables and chairs. A request has been received from St Thomas Parish Church and Somerlea Park Centre for tables and chairs. Any donated to St Thomas Church must not be stored in the Village Hall.

(c) Allotments:

(i) Members noted the contents of the letter received from Sleetmoor Allotments providing update.

(d) DALC Training: If any Member wishes to attend training from the attached list please let the Interim Clerk know.

(e) Derbyshire and Derby Minerals Local Plan: Comments/suggestions have been invited during a rolling consultation by DCC and Derbys City Council, the consultation ends 31 August 15. Any submissions can be made via the Interim Clerk.

20/APCM/2015: Finance:

(a) Accounts for Payment between 28.03.15 and 06.05.15 £18,598.77
(Accounts Approved 10th April 2015 – Appendix A)

The Council **RESOLVED** to approve the accounts for payment

(b) Income £ 571.00
Interest £ .68

Total £ 571.68

21/APCM/2015: To consider Planning Applications:

2015/0113 Owen Taylors Butchers , 27 Main Rd, Leabrooks, Alfreton
Proposed residential redevelopment for up to 12 dwellings following demolition and site clearance
Applicant: Mr R Taylor, Owen Taylor & Sons Ltd, 27 Main Rd, Leabrooks

2015/0184 Eurocell Profiles Ltd, Clover Nook Road, Somercotes
Forming of openings in external walls to provide 3 no. Escape doors and 1 no. dbl access door.
Applicant: Mr G Allen, SIG Trading Ltd, Hillsborough Works, Langsett Rd, Sheffield

2015/0216 Shady Farm, Lower Birchwood, Somercotes
Change of use of agricultural building to livery stables
Applicant: Mr & Mrs T Simpson, Shady Farm, Somercotes

TRE/2015/0046 123 Birchwood Lane Somercotes Alfreton
G1 – Remove one Sycamore, crown clean & reduce branches. T8- Oak, reduce one lower limb overhanging building.
Applicant: Mr Ross Walvin, 123 Birchwood Lane, Somercotes

2015/0332 Sunshine Tanning & Beauty, Graham Close, Somercotes, Alfreton
Demolition of a building and new development to erect plant, equipment and associated infrastructure to provide back-up electricity generation facility.
Applicant: Mr Graham White, Power Balancing Services Ltd, Upper Brook Barn, Virgins Alley, Snelston, Derbys

Planning Matters Determined:

2015/0104 137 Birchwood lane, Somercotes, Alfreton
Proposed rear extension
Permitted

2014/0950 Land East of Birchwood Farm, Cockshutt Lane, Somercotes
Erection of livestock building
Withdrawn

2014/0949 Land East of Birchwood Farm, Cockshutt Lane, Somercotes
Erection of livestock building
Withdrawn

2015/0235 13 Brenden Avenue, Somercotes
Single storey side and rear extension
Permitted

No matters were raised or comments made councillors on any planning application.

22/APCM/2015: Derbyshire Association of Local Councils: General Circulars 09/2015 to 12/2015 available to Councillors

23/APCM/2015: Items for information only: None

24/APCM/2015: Date of next Parish Council Meeting: Friday 19th June 2015 at 6:30 pm