

## SOMERCOTES PARISH COUNCIL

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12<sup>th</sup> June 2015

**The Ordinary Meeting of Somercotes Parish Council to be held at 6.30pm, on Friday, 19<sup>th</sup> June 15 in the Village Hall, Nottingham Road, Somercotes.**

Yours sincerely



S E Massey  
Interim Clerk to the Council

### AGENDA

#### PART I – NON CONFIDENTIAL INFORMATION

**33/2015: To receive apologies for absence:**

**34/2015: Social Media:**

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

**35/2015: Variation of Order of Business.**

**36/2015: (i) Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur. **For Information of all Councillors**

**37/2015: To consider any Councillors' Request for dispensation**

**38/2015: Public Speaking – (30 Minutes)**

(a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.

- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**39/2015: To approve the Minutes of the Council Meeting held on:**

The Annual Parish Council Meeting held on 15<sup>th</sup> May 2015.

**40/2015: To approve the Minutes of the Council Meeting held on:**

The Annual Parish Meeting held on 15<sup>th</sup> May 2015.

**41/2015: To approve the Minutes of the Council Meeting held on:**

The Personnel Committee Meeting held on 28<sup>th</sup> May 2015. See Agenda Item 50/2015

**42/2015: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:**

***It is recommended that Items 35/2015 are taken in exclusion owing to the nature of the business relating to employees of the Parish Council.***

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

**43/2015: Chairman’s Announcements:**

**44/2015: Report of the Clerk:** deferred to next Ordinary Parish Council Meeting.

**45/2015: Finance:**

- (a) **Audit:** Internal audit took place on 11<sup>th</sup> June 15.  
To receive and approve Statement of Accounts and Receipts & Payments for year ending 31<sup>st</sup> March 2015.  
Annual Governance Statement – Council responsibilities for signing  
*See supporting documents.*  
To receive and approve the Annual Return and to complete the Annual Governance Statement.  
**For Council consideration and decision**
- (b) **S137 Grant Approved payments:** List of payments approved at the Meeting of 15<sup>th</sup> May 2015. One further application received from Somercotes Local History Society.  
*See supporting documents*  
**For Council consideration and decision**
- (c) **Banking arrangements:** Change of Mandate forms now re sent to both Lloyds and Barclays. Meanwhile payments being made by cheque and petty cash. Authorisation requested as per Financial Regulations from the Council to increase Petty Cash to £150.00 when necessary until banking arrangements have been changed.  
*See supporting documents*  
**For Council consideration and decision**
- (d) **Alfreton Town Council Invoice:** April & May Invoice for Council approval for payment.
- (e) Accounts for payment and Accounts approved deferred to next Ordinary Parish Council Meeting.

**46/2015: To consider planning applications:** deferred to next Ordinary Parish Council Meeting.

**47/2015: Derbyshire Association of Local Councils:** deferred to next Ordinary Parish Council Meeting.

**48/2015: Items for information only:** None

## **PART II – CONFIDENTIAL INFORMATION**

**49/2015: To move the following resolution - “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

**50/2015: Personnel Committee:**

- (a) **Assistant Clerk/RFO:** decision taken to recruit a role which combines the roles of RFO/Assistant Clerk.
- (b) **Interim Clerk:** decision taken to make an internal appointment of the Interim Clerk to Clerk at the same time as commencement of the RFO/Assistant Clerk position.
- (c) **Staff Contracts:** all contracts to be reviewed and updated to include a new contract for the Relief Parish Warden.  
*See supporting documents*

**51/2015: Date of next Parish Council Meeting: 6.30pm, Friday, 17<sup>th</sup> July 2015**