

SOMERCOTES PARISH COUNCIL

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Minutes of the Ordinary Meeting of Somercotes Parish Council held at 6:30 pm on Friday 18th March 2016 in the Village Hall, Nottingham Road, Somercotes

Present: Cllr P Smith (Chairman); Cllr B Lyttle (V. Chairman); Cllr J McCabe; Cllr C Addison Lees; Cllr M Barron; Cllr G Edgson; Cllr J Parker; Cllr P Price; Cllr T Cole; Cllr S McCabe; S E Massey (Clerk); J Richardson (Assistant Clerk)

PART I – NON CONFIDENTIAL INFORMATION

20/2016: To receive apologies for absence: Cllr S Grotier; Cllr P Curran-Bilbie; Cllr S Walker – apologies accepted

21/2016: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

22/2016: Variation of Order of Business. None

23/2016: (i) Declaration of Members Interests

Cllr C Addison-Lees – Any matters pertaining to Birchwood Lane Allotments – leave the meeting.

Cllr P Price – 29/2016 c)(i) – Sleetmoor Lane Allotments (Plot Holder) – remain in the meeting.

Cllr B Lyttle – All Planning Matters (Member of AVCB Planning Board) – remain in the meeting.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur. Noted by Members.

24/2016: To consider any Councillors' Request for dispensation. None

25/2016: Public Speaking – (30 Minutes)

(a) Mr C Simpson raised the issue of inconsiderate parking in Somercotes and Leabrooks. There are issues with vehicles being parked on yellow

lines, near or next to junctions, on crossings and in particular causing obstructions on footways. Mr Simpson provided examples of where this is happening. Appears to be no enforcement of this in the area by Police or Civil Parking Enforcement operators.

Clerk to contact Police (Area Sgt) re parking issues.

Borough Council

A Council Tax reduction for 2016/17 of 0.25%.

District Council

Re-surfacing programme set for B600, Nixs Hill to Alfreton. The crossing at the end of Quarry Rd will be upgraded. Traffic lights at Leabrooks corner will be upgraded. Surface dressing will be carried out from Leabrooks corner to the county boundary at Jacksdale.

Advised that a tier of local Government may disappear as the progression under the Local Government Devolution Act gets underway. Chesterfield has joined with Sheffield and Bassetlaw.

DCC education responsibilities will diminish as all schools are to become academised.

Programme for street lighting to be upgraded to LED, this area to be changed in 2017.

(b) No Police representation

26/2016: To approve the Minutes of the Council Meeting held on:

The Ordinary Parish Council Meeting held on 15th January 2016

The Allotments Committee Meeting held on 22nd January 2016

The Feature Garden Working Group Meeting held on 20th January 2016 and 17th February 2016

The **Council RESOLVED** to accept the Minutes as a true record

27/2016: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. None

28/2016: Chairman's Announcements:

The 'Clean for the Queen' campaign held on 5th March was a success, the Chairman thanked all those who supported and in particular the team from Macdonalds. It was disappointing the amount of rubbish dumped particularly on the footpath behind Pennytown Court to B600 as a skip is provided every month.

29/2016: Report of the Clerk:

(a) Village Hall:

(i) Disabled toilet upgrade

Three quotes received. Included one quote to replace radiator with covered radiator to prevent further damage.

The **Council RESOLVED** to accept the quote of Henman Dunn and to include replacement radiator with cover.

(ii) Contract for lease of Hand Driers

Members considered renewing contract or capital outlay to purchase 2 No hand driers.

The **Council RESOLVED** to give notice to cancel the current lease agreement and to purchase and install 2 No new hand driers.

(b) Designs for Feature Garden:

Members considered design agreed by the Feature Garden Working Group at its meeting on 17th February 2016.

Meeting of Feature Garden Working Group to be arranged to consider procurement arrangements.

Cllr P Smith advised that he had received some positive feedback from residents.

The **Council RESOLVED** to accept the Feature Garden design.

The **Council RESOLVED** to amend agenda item 29/2016(b) *Council decision required if Groundwork should be commissioned to undertake whole project and consideration of fees to:* Feature Garden Working Group to consider procurement arrangements at their next meeting.

(c) Allotments:

(i) Members considered rents for 2016-17.

The **Council RESOLVED** to put annual rent in place for Sleetmoor Lane Allotments at £75.00 from 1st April 16, now that Management Plan is in place.

(ii) Members considered to put in place Council Tenancy Agreements (CTA) at start of new members tenancy, with no requirement to re-sign annually. The CTA once the fixed-term has expired will automatically become a periodic tenancies, based on the rent payment period ie annual. The **Council RESOLVED** that the above be put into place at Bridle Lane and Sleetmoor Lane Allotments. Birchwood Lane Allotments may adopt this procedure from 2017 as annual CTA's for 2016 are now signed.

(iii) Birchwood Lane Allotments request for funding for Eco-Toilets project. The **Council RESOLVED** to fund £2,200 from Allotments Budget to the project.

(iv) Birchwood Lane Allotments – request to keep 6 Guinea Fowls on plot. The **Council RESOLVED** to allow the request

(v) Jim Spibey Competition – set prize awards for Children's Competition.

(vi) The **Council RESOLVED** to set the prizes at 1st £25; 2nd £15; 3rd £10.

(vii) Letter from tenant regarding termination of agreement. The matter of cash discrepancies has now been dealt with to the satisfaction of all parties. Termination has been by the Association's Constitution Rules.

Members noted the contents of letter. No action to be taken.

(d) Clothing Bank

Request from Plant Aid UK to put a Clothing Bank on Market Place Car Park.

The **Council RESOLVED** to refuse the request.

(e) Dog Fouling

Discussion regarding the lack of enforcement by AVBC to issue Fixed Penalty Notices and lack of visibility of Enforcement Officers in the parish.

Clerk to obtain details of prosecutions of dog fouling and fly-tipping for

Summer Newsletter.

Clerk to contact AVBC re enforcement programme and resources in this area.

(f) Syringe Disposal

Concerns raised regarding a recent clean-up of about 30 syringes on Parkside and onto Riddings Park. There is no requirement for used needles to be swapped for new needles under the 'needle exchange'. Members considered whether Parish Wardens should receive 'Handling Sharps' training.

Clerk to write to Drug & Alcohol Treatment Services re 'needle exchange policy'.

Parish Wardens can receive 'Handling Sharps' training if they wish to.

(g) Parking issues on Birchwood Lane

(i) Email from resident

Clerk to write to resident that parking issues on Birchwood Lane have been referred to DCC

(ii) Email to DCC from Cllr P Smith regarding complaint re parking from resident. Noted by Members and see Item 25/2016 (a) above.

(h) Upgrade of Council Website: Clerk made further contact to request response but still no reply received.

The **Council RESOLVED** that other solutions be sought for upgrade.

(i) SLHS WW1 Project

Members considered proceeds of sale of the book.

The **Council RESOLVED** to accept 25% proceeds to the Council and 75% to SLHS. The Council will determine what the money will be used for at a later date.

(j) DALC Subscriptions 2016/17

Members considered the supporting document.

The **Council RESOLVED** to pay the lower rate subscriptions for 2016/17

(k) Speeding on Nottingham Road

Discussion regarding speeding and number of Incidents recently on Nottingham Road.

Members were advised on DCC policy regarding speed reduction.

Clerk to contact CREST regarding enforcement on Nottingham Rd.

Clerk to check with DCC Planning regarding conditions of hours of operation for Derwent Waste.

30/2016: Finance:

(a) Accounts

(i) Accounts for Payment between 01.01.16 and 29.02.16	£30,552.58
(ii) (Accounts approved 15 th January 2016 – Appendix A)	
(iii) Income 01.01.16 to 29.02.16	£ 3870.73
Interest	£ 1.36
(iv) Petty Cash Payments 01.01.16 to 29.02.16	£ 162.34

The **Council RESOLVED** to approve the above payments.

(b) Procurement of Audit:

Members considered the supporting documents regarding a new 'sector-led body'. The Council may opt out of the new arrangements but must do so by 31 March 2016 and must be by Council decision.

The **Council RESOLVED** not to opt out and to participate in the new scheme.

(c) Appointment of Internal Auditor

Appointment of Internal Auditor required for year end 2015/16.

The **Council RESOLVED** to appoint Jo Taylor for 2015/16 Audit.

(d) Reserve Fund:

Consideration of whether sufficient funds held in Reserve Fund.

The **Council RESOLVED** to defer a decision until after audit. Internal auditor to be asked to present report to Council following audit.

RFO/Clerk to prepare Financial Risk Assessment for consideration.

(e) Payroll Administration Increase in Costs:

Members considered the increase to costs from August 16.

The **Council RESOLVED** to accept the increase in costs.

31/2016: To consider planning applications:

Planning Matters AVBC All Non determined to 07/03/16

2012/0778 Black Horse Inn, 358 Lower Somercotes, Alfreton

Outline application for residential development for land at the Black Horse with access off Cinder Rd and to include demolition of the Black Horse PH

Applicant: Mr Daniel Lane, The George & Dragon, High St, Clay Cross, Chesterfield

2014/0804 SHLAA Land Off, Lower Somercotes, Somercotes

Residential Development for up to 200 dwellings including landscaping, open space and storm water balancing. This is a departure to the Development Plan

Applicant: Mr Roger Carter, Carter Construction (Derby) Ltd, c/o Pegasus Group, 4 The Courtyard, Church St, Lockington, Derbys

2015/0113 Owen Taylors Butchers, 27 main Rd, Leabrooks, Alfreton

Proposed residential redevelopment for up to 12 dwellings following demolition and site clearance

Applicant: Mr R Taylor, Owen taylor and Sons Ltd, 27 Main Rd, Leabrooks, Alfreton

2015/0505 Land East of Birchwood Farm, Cockshutt Lane, Somercotes

Erection of livestock building (resubmission of scheme 2014/0950)

Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2015/0507 Land East of Birchwood Farm, Cockshutt Lane, Somercotes
Erection of livestock building (resubmission of scheme 2014/0949)
Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2015/1212 Shady Farm, Lower Birchwood, Somercotes
Permanent retention of static caravan and associated structures for residential purposes
Applicant: Mr & Mrs T Simpson, Shady Farm, Lower Birchwood, Somercotes

2016/0105 35 Norman Road, Somercotes, Alfreton
Single storey extension with pitched roof to side of existing dwelling
Applicant: Mr S Marshall, 35 Norman Road, Somercotes, Alfreton

2016/0113 DCC, Somercotes Infant School, Nottingham Rd, Somercotes
Notice of proposed demolition – single storey concrete portal frame two classroom block with associated toilets
Applicant: DCC, County Hall, Smedley St, Matlock, Derbys

2016/0149 FCC Environment (UK) Ltd, Cotes Park Lane, Somercotes
Request from DCC for the Borough Council's observations on S73 planning application to vary condition 19 ref CW6/1213/137
Applicant: Mr Alan Bulpin, FCC Environmental (UK) Ltd, Judkins House, Tuttle Hill, Nuneaton, Warwickshire

The **Council RESOLVED** not to make any comment on Planning Matters.

Planning Matters Determined AVBC (04/01/16 to 07/03/16)

2015/1043 Unit 10, Wimsey Way, Somercotes
Extension to existing Industrial Unit
Permitted

2015/1205 Nether Farm, 208 Birchwood Lane, Somercotes
Proposed residential development of 3 No. dwellings
Permitted

2015/1191 13 Brenden Avenue, Somercotes
Single storey rear and side extension
Permitted

2015/1229 121 Sleetmoor Lane, Somercotes
Provide 3 storey rear extension with new dormers and gable wall
Permitted

2015/1170 Land West of, Birchwood Way, Somercotes, Alfreton
Non material amendment to 2015/0203 to resite approved building and alter the position of doors and windows

Permitted

2015/1239 Somerlea Park Centre, Sherwood Street, Leabrooks, Alfreton
Replacement 15m pole for telecommunications

Permitted

2016/0011 159 Sleetmoor Lane, Somercotes, Alfreton
Demolish existing detached garage and remove existing conservatory. Extend existing bungalow to provide additional bedroom with en-suite bathroom, additional bathroom, extend kitchen. Build attached garage.

Permitted

The **Council RESOLVED** not to make any comment on Planning Matters Determined.

32/2016: Derbyshire Association of Local Councils: Members noted:

(a) **General Circulars:**

01/2016: List of most important elements of 2015 Circulars

02/2016: Revised Legal Topic Notes(Procurement) & Legal Briefing (Public Contracts Regulations); Consultations – National Planning Policy Executive Summary & New Homes Bonus; DALC Executive Vacancies; DALC Spring Seminar; Training; HM Queen’s 90th Birthday Celebrations; Vacancies

03/2016: External audit for smaller Authorities; Transparency Fund; DALC Subscriptions; DALC Spring Seminar; Training; Vacancies

04/2016: Grants; Training & Events; DALC Annual subscription in voices and information; Vacancies

33/2016: Items for information only: Members noted:

DCC – currently consulting on proposals to withdraw funding for subsidised local bus services and community transport Dial-a-Bus ‘shopping buses’ from October 2017. Consultation ends 24 April. Encouraged to respond as a Council.

DCC – Highways Infrastructure Asset Management Strategy – consultation questionnaire. Consultation ends 31st March 2016.

Letter received from Chapman & Chubb Sols regarding outstanding costs now payable to the Council following sols costs now paid – Eviction of Squatters case. Clerk confirmed that sols should continue to manage payments on behalf of council for handling fee of 15%.

PART II – CONFIDENTIAL INFORMATION

34/2016: To move the following resolution - “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

(a) **Staff Matters:**

Pension Auto Enrolment:

Members considered supporting document.

The **Council RESOLVED** to:

Pay pension contributions for those staff in 'entitled' category should they wish to join pension scheme.

Pay pension contributions on basic pay for all staff.

Assistant Clerk: As per job specification to commence CiLCA training in May 2016.

The Council RESOLVED for training to be undertaken.

(b) **Councillor Matters:** None

35/2016: Date of next Parish Council Meeting: 6.30pm Friday 20th May 2016
Date of Annual Parish Meeting: 6:30 pm Friday 13th May 2016