

SOMERCOTES PARISH COUNCIL

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13th May 2016

To: The Chairman and Members of Somercotes Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Somercotes Parish Council to be held at 7:00 pm on Friday 20th May 2016 in the Village Hall, Nottingham Road, Somercotes.

Yours sincerely



S E Massey
Clerk to the Council

AGENDA

1/APCM/2016: To Elect a Chairman for the forthcoming municipal year.

2/APCM/2016: To Elect a Vice-Chairman for the forthcoming municipal year

3/APCM/2016: To receive apologies for absence:

4/APCM/2016: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

5/APCM/2016: Variation of Order of Business. To bring the following item forward for the attendance of the Internal Auditor.

18/APCM/2016(c) Report of Internal Auditor
Report following Internal Audit on 10th May 2016.

For Council Information

6/APCM/2016: (i) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- (ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

For Information of all Councillors

7/APCM/2016: To consider any Councillors' Request for dispensation

8/APCM/2016: Public Speaking – (30 Minutes)

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

9/APCM/2016: To approve the Minutes of the Council Meeting held on:

The Ordinary Parish Council Meeting held on 18th March 2016

The Feature Garden Working Group Meeting held on 7th April 2016

Meeting with Post Office representatives held on 26th April 2016

10/APCM/2016: To determine which items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

11/APCM/2016: Election of Council Committees:

- a) Allotments
b) Feature Garden Working Group

12/APCM/2016: Review of Council Regulations and Procedures

- a) Financial Regulations
b) Standing Orders
c) Village Hall Hire Fees
See Supporting Documents

For Council Consideration and Decision

- a) Risk Assessment
b) Complaints Procedure
c) Reserves Policy

For review over the next six months

For Council Information

13/APCM/2016: Standing Order No. 9

To raise awareness regarding motions and procedure.

For Council Information

14/APCM/2016: Calendar for 2016/17 Ordinary Meetings:

See Supporting Documents

For Council Information

15/APCM/2016: Chairman's Report on the previous 12 months

For Council Information

16/APCM/2016: Grants under S137 Local Government Act 1972

To consider applications submitted. See Supporting Documents

For Council Consideration and Decision

17/APCM/2016: Report of the Clerk

(a) Village Hall:

(i) Disabled toilet upgrade

Awaiting date for works to be carried out.

For Council Information

(b) Feature Garden:

Consideration of 7th April Meeting Minutes. As Bill of Costs exceeds budget requested alternative options, which are now received.

Options to be approved by Council.

See supporting documents.

For Council Consideration and Decision

(c) Syringe Disposal

Response received from Commissioning Manager (Substance Misuse)

See Supporting Documents.

For Council Information

(d) Upgrade of Council Website: Clerk/Assistant Clerk to make source local companies for quotes.

For Council Information

(e) Allotments

(i) Drunken Close

Enquiry from Drunken Close grazing land tenant. See Supporting Documents.

For Council Consideration and Decision

(ii) Birchwood Lane

Correspondence from CAB on behalf of tenant. See Supporting Documents.

For Council Consideration and Decision

18/APCM/2016: Finance:

(a) Accounts

(i) Accounts for Payment between 01.03.16 to 30.04.16	£17,382.57
(ii) (Accounts approved 18 th March 2016 – Appendix A)	
(iii) Income 01.03.16 to 30.04.16	£ 1809.75
Interest	£ 0.82
(iv) Petty Cash Payments 01.03.16 to 30.04.16	£ 89.54

For Council Consideration and Decision

(b) Approval of Annual Return:

- (i) S1 Annual Governance Statement for approval by Council
- (ii) S2 Accounting Statements for approval by Council

For Council Consideration and Decision

(c) Report of Internal Auditor

Report following Internal Audit on 10th May 2016.

For Council Information

(d) Notice of Period for the Exercise of Public Rights

8th June to 19th July. Publication on website of: Annual Return; Notice of Commencement for the Exercise of Public Rights; Declaration of Status of Published Accounts will be on 7th June 2016.

For Council Information

(e) Reserve Fund:

Consideration of whether sufficient funds held in Reserve Fund. See supporting document

As per Financial Regulations unspent provisions in the revenue budget to be placed in earmarked/restricted reserves by resolution.

For Council Consideration and Decision

19/APCM/2016: To consider planning applications:

Planning Matters AVBC All Non determined to 09/05/2016

2012/0778 Black Horse Inn, 358 Lower Somercotes, Alfreton

Outline application for residential development for land at the Black Horse with access off Cinder Rd and to include demolition of the Black Horse PH

Applicant: Mr Daniel Lane, The George & Dragon, High St, Clay Cross, Chesterfield

2014/0804 SHLAA Land Off, Lower Somercotes, Somercotes

Residential Development for up to 200 dwellings including landscaping, open space and storm water balancing. This is a departure to the Development Plan

Applicant: Mr Roger Carter, Carter Construction (Derby) Ltd, c/o Pegasus Group, 4 The Courtyard, Church St, Lockington, Derbys

2015/0113 Owen Taylors Butchers, 27 Main Rd, Leabrooks, Alfreton
Proposed residential redevelopment for up to 12 dwellings following demolition and site clearance
Applicant: Mr R Taylor, Owen Taylor and Sons Ltd, 27 Main Rd, Leabrooks, Alfreton

2015/0505 Land East of Birchwood Farm, Cockshutt Lane, Somercotes
Erection of livestock building (resubmission of scheme 2014/0950)
Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2015/0507 Land East of Birchwood Farm, Cockshutt Lane, Somercotes
Erection of livestock building (resubmission of scheme 2014/0949)
Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2016/0261 Land to West of 29 Norman Road, Somercotes
Dormer Bungalow
Applicant: Mr M Martin, 29 Norman Road, Somercotes

2016/0281 Land adjacent to Cotes Park Inn, Nottingham Rd, Somercotes
Outline application for the erection of three storey apartment block comprising 2 No two bedroom apartments
Applicant: Newriver Property Unit Trust No 4

2016/0322 Land adjoining No 21 Hilton Park Drive, Leaborooks, Alfreton
Erection of 9 No detached bungalows and garages
Applicant: J Melrose Developments Ltd, Brook Houes, Asher Lane Business Park, Pentrich, Derbys

2016/0336 Vivianos Pizza, 187 Nottingham Road, Somercotes
Change position of extractor
Applicant: Mr D Moradzadeh-Sarabi, 51 Eastend Crescent, Barnsley, S Yorks

2015/1162 Wok This Way, 45 Main Rd, Leabrooks, Alfreton
Lawful Development Certificate for an existing use as hot food takeaway
Applicant: Mr Yuk Keung Cheuk, 27 High Rd, Chilwell, Nottingham

2016/0313 307 Somercotes Hill, Somercotes
New driveway
Applicant: Ms D Zaama, 307 Somercotes Hill, Somercotes

2016/0398 390A Lower Somercotes, Somercotes
Change of Use of ground floor hairdressing salon (A1) into a bedsit (C3)
Applicant: Mr D Sneap, 386 Lower Somercotes, Somercotes

2016/0327 Searchpart Ltd, Sleetmoor Lane, Somercotes
12 new dwellingf with a mix of 9 no 1 bedroom and 2 bedroom apartments and 3 no 2 bedroom family homes. A shared vehicular/pedestrian zone is proposed on-site access communal parking.

Applicant: Miss Amelia Norton, Futures Homescape Ltd, Asher House, Asher Lane Business Park, Ripley, Derbys

Planning Matters Determined AVBC (08/03/2016 to 09/05/2016)

2016/0113 DCC, Somercotes Infant School, Nottingham Rd, Somercotes
Notice of proposed demolition – single storey concrete portal frame two classroom block with associated toilets

Permitted

2015/1212 Shady Farm, Lower Birchwood, Somercotes
Permanent retention of static caravan and associated structures for residential purposes

Permitted

2016/0105 35 Norman Road, Somercotes, Alfreton
Single storey extension with pitched roof to side of existing dwelling

Permitted

2016/0149 FCC Environment (UK) Ltd, Cotes Park Lane, Somercotes
Request from DCC for the Borough Council's observations on S73 planning application to vary condition 19 ref CW6/1213/137

Permitted

2016/0320 TwoK Polymer Systems Ltd, Venture Crescent, Alfreton
Non material amendment to AVA/2015/0881

Permitted

2016/0281 Land adjacent to Cotes Park Inn, Nottingham Rd, Somercotes
Outline application for the erection of a three storey apartment block comprising 2 no. two bedroom apartments

Permitted

20/APCM/2016: Derbyshire Association of Local Councils:

(a) General Circulars:

05/2016: Public Contracts Regulations 2015; CiLCA Qualification 16/17; Employment Council News; Community Transport Funding; Internal Audit & Checklist; Vacancy Clerk & RFO template; Vacancies

06/2016: Governance & Accountability for Smaller Authorities; S137 Expenditure Limit; Local Council audits 15/16; National Living Wage; DALC Spring Seminar; Introduction to Neighbourhood Planning; Vacancies;

07/2016: Training Circular- All Councillors -please advise Clerk if interested in attending any of: Chair Skills; Code of Conduct (Review)

08/2016: Governance & accountability; Locum Clerks; Neighbourhood Planning Champion; Local Council Award Scheme; S137 and the Powere of General Competence; Tesco Bags of Help; SheepwatchUK; Local Council Admnistration (reference book); CiLCA training; Vacancies.

21/APCM/2016: Items for information only:

AVBC- Employment Land Need Study. Views requested regarding the supply/demand/need for employment sites and premises in the parish. Consultation ends 10th June 16.

CONFIDENTIAL INFORMATION

22/APCM/2016: To move the following resolution - "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

(a) Staff Matters:

Clerk: As per job specification Clerk successful in CiLCA qualification.

For Council Information

(b) Councillor Matters: None

23/APCM/2016: Date of next Parish Council Meeting: 6.30pm Friday 22nd July 2016. Please note this is the fourth Friday in July