

SOMERCOTES PARISH COUNCIL

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Minutes of the Annual Meeting of Somercotes Parish Council held at 7:00pm on Friday 19th May 2017 in the Village Hall, Nottingham Road, Somercotes

Present: Cllr P Smith; Cllr B Lyttle; Cllr J McCabe; Cllr S McCabe; Cllr M Barron; Cllr C Addison-Lees; Cllr G Edgson; Cllr P Price; Cllr J Parker; Cllr P Curran-Bilbie; S E Massey (Clerk); J Richardson (Asst Clerk/RFO)
Cllr P Curran- Bilbie left the Meeting at 8:15 pm; Cllr P Price left the Meeting at 8:30 pm

1/APCM/2017: Cllr P Smith was elected as Chairman for the forthcoming municipal year.
Cllr B Lyttle was elected as Vice Chairman for the forthcoming municipal year.

2/APCM/2017: To receive apologies for absence: Cllr S Walker – apologies accepted.

3/APCM/2017: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting.
Telephones and other such devices should be switched to silent mode or switched off completely.

4/APCM/2017: Variation of Order of Business. None

5/APCM/2017: (i) Declaration of Members Interests

Cllr J McCabe – Item 16 (f) (g) as Trustee of Somerlea Park Centre – leave the meeting
Cllr P Smith – Item 16 (f) (g) as Trustee of Somerlea Park Centre – leave the meeting
Cllr P Price – Item 15 (c) all matters relating to Allotments – remain in the meeting
Cllr C Addison – Lees – Item 15 (c) all matters relating to Birchwood Lane Allotments – remain in the meeting.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

Members Noted

6/APCM/2017: To consider any Councillors' Request for dispensation. None

7/APCM/2017: Public Speaking – (30 Minutes)

(a) No members of the public present

(b) County Council

Cllr P Smith advised that the DCC was now in the administration of the Conservative Party and his office had now been re-located.

The sewerage problem near Aldi had now been addressed by STW.
Re surfacing and waterproofing will be carried out at Nix's Hill Bridge one weekend in July.
The crossing at the end of Quarry Road is to be upgraded.
Re surfacing of footways throughout Riddings has been completed.

Borough Council

AVA/2014/0804 Planning appeal will be heard on 19th July 2017 at 10:00 am at the Town Hall, Ripley. Cllrs wishing to attend must notify the Inspectorate at least 7 days prior to the hearing. Views will be heard at the Inspector's discretion.

AVBC do not intend to defend the decision, even though the application was rejected by two Planning Boards.

8/APCM/2017: To approve the Minutes of the Council Meeting held on:

The Ordinary Parish Council Meeting held on 17th March 2017

The Planning Committee Meeting held on 15th March 2017

The Council RESOLVED to accept the Minutes as a true record

9/APCM/2017: To determine which items if any from the Agenda should be taken with the public excluded. None

10/APCM/2017: Co-Option:

Two applications for co-option were considered by the Council. Both applicants present and provided information in support of their applications.

The **Council RESOLVED** to co-opt Mr C Harrison and Mr R Scott.

Clerk to advise and provide with new Councillor Information.

11/APCM/2017: Review of Council Regulations, Policies and Procedures: Equal Opportunities Policy

The **Council RESOLVED** to approve the Equal Opportunities Policy.

Standing Orders – Review July 17 Meeting

Financial Regulations – Review July Meeting

Reserves Policy – Review July Meeting

Asset Register – update to include Feature Garden. Review July Meeting

Members Code of Conduct – last updated 2012. Review September Meeting

The **Council RESOLVED** to accept the timetable above for review.

12/APCM/2017: Election of Council Committees:

(i) **Allotments** – Cllr B Lyttle was elected as Chairman; Cllr J McCabe was elected to the Committee.

(ii) **Planning** – Cllr P Smith was elected as Chairman; Cllr J Parker; Cllr C Addison – Lees; Cllr P Price; Cllr B Lyttle were elected to the Committee.

**13/APCM/2017: Calendar for 2017/18 Ordinary Parish Council Meetings
Members Noted**

14/APCM/2017: Chairman's Report on the previous 12 months

The **Council RESOLVED** to accept the Annual Report and the Chairman's Report for 2016/17.

15/APCM/2017: Report of the Clerk:

(a) Feature Garden:

Due to time restraints the following decisions (i) (ii) and (iv) were taken by Cllr P Smith under Delegated Powers

(i) **CCTV** : Two quotes obtained. Installation to be on 20th May 17.

(ii) **Phase 2 Lighting**: Decision taken to install lighting during Phase 1. Two quotes obtained. Up lighting now installed.

The **Council RESOLVED** to accept the quotes and approve the installations.

(iii) **Information for Interpretation Board**: Draft provided by SLHS.

The **Council RESOLVED** to approve the draft.

(iv) **Coping Stones**: The **Council RESOLVED** to approve the change in specification of the coping stones.

(v) **Lecturn**: The **Council RESOLVED** to accept the quote for the Lecturn and to place the order.

(vi) **Anti Vandal cages for uplighting**: The **Council RESOLVED** to approve the cost and purchase of the anti-vandal cages.

(c) Allotments:

(i) **Sleetmoor Lane** – request to keep ducks on Allotment.

The **Council RESOLVED** to approve the request.

(d) Car Parks

(i) **Market Place**: Quote for surface dressing. The Council considered the process for a loan from Public Works Loan Board and rates to fund the works required.

The **Council RESOLVED** to approve the works and to earmark funds without a loan.

Clerk to seek two further quotes for the consideration at July Meeting.

(e) Bus Shelters:

(i) **Replacement Shelter**: High St/Nottingham Rd junction. DCC progress report.

Members Noted.

16/APCM/2017: Finance:

(a) Accounts

(i)	Accounts for Payment between 01.03.17 to 31.03.17	£ 8326.54
	Accounts approved 17 th March 2017– App A)	
(ii)	Income 01.01.17 to 31.01.17	£ 2625.53
	Interest	£ 0.68
(iii)	Petty Cash Payments 01.03.17 to 31.03.17	£ 36.60
(iv)	Bank Reconciliations for Feb and March 17 for Approval	
(v)	Bar Bank Reconciliation for Feb and March 17 for Approval	
(vi)	Year End 2016/2017 Bank Reconciliation for Approval	

The **Council RESOLVED** to approve items (i) to (vi) above

(b) Approval of Annual Return

(i) S1 Annual Governance Statement for Approval by the Council

The **Council RESOLVED** to approve the S1 Annual Governance Statement

(ii) S2 accounting Statements for Approval by the Council

The **Council RESOLVED** to approve the S2 Accounting Statements

d) Report of the Internal Auditor

The **Council** noted and **RESOLVED** to approve the Internal Auditor Report

**e) Notice of Period for the exercise of Public Rights
Members Noted.**

f) Grants under S137 LGA 1972

The appropriate sum for the purpose of S137 (4) (a) of the Local Government Act 1972 for 2017-18 is £7.57 x the relevant population of the Council's area 6,255

(i) Grants received to date and previous year Grant awards.

The **Council RESOLVED** to defer all Grant Applications to the next Council Meeting **RFO to prepare report on budget allowance and income/expenditure of each application for consideration.**

**(ii) S 137 Grant Application: Somerlea Park Centre deferred from previous meeting.
The Council RESOLVED to award the sum of £150.**

g) Somerlea Park Centre

Request for financial assistance for specific purpose (LGA 1972 s144 Power to encourage visitors and provide conference and other facilities)

Deferred from previous meeting. Following a vote: 3 for and 4 against (Cllr B Lyttle requested that his vote for be recorded)

The **Council RESOLVED** not to approve the additional payment.

17/APCM/2017: Community Safety & Safer Neighbourhoods

(i) Lighting at rear of Curry House.

The **Council RESOLVED** to approve the installation in principle.

A further two quotes required for consideration at the next meeting.

Matter to be discussed with the proprietor of the Curry House regarding permissions and possible contribution.

(ii) SNT Panel Meeting: Speed Checks data and ASB data.

Members Noted

Clerk to write to SNT Sergeant regarding comments being made by Officers to residents regarding the Council requesting parking enforcement.

18/APCM/2017: Application to use VH Car Park

The **Council RESOLVED** to approve the application, with the proviso that tables from the Village Hall are not used outside.

Permission also required from St Thomas Church.

19/APCM/2017: To consider planning applications:

Planning Application AVA/2017/0211: Council comments made 2nd April 2017.

Members Noted

Planning Matters AVBC All Non determined to 08/05/2017

2017/0429 10 Market Place, Somercotes

Alterations and extension consisting of ground floor kitchen extension and two storey extension to side of existing dwelling

Applicant: Mr G Rathband, 2 Wildflower Grove, Sutton In Ashfield, Notts

Decision date: 20/06/172

2017/0211

Land at Birchwood lane, Somercotes, Alfreton

Development of up to 210 dwellings and 0.8 hectares of B1/B2/B8 employment land, including open space, landscaping and surface water balancing

Applicant: Mr A Bock, Clowes Developments (UK) Ltd, Brailsford Hall, Brailsford, Derbys

Decision date: 25/05/17

2017/0291 Cedar Doors, Wimsey Way, Somercotes
Proposed extension with brickwork dado and plastisol coated sheeting to roof and walls to match existing with external lighting to perimeter of extension. (Retrospective)
Applicant: Mr T Humphreys, Cedar Doors Ltd, Avbc unit 46A, Wimsey Way, Somercotes
Decision date: 18/05/17

2017/0332 7 Ward Drive, Somercotes
Single storey rear extension and two storey side extension
Applicant: Mr C Bradley, 7 Ward Drive, Somercotes
Decision date: 17 May 2017

2017/0377 Land adjacent to Cotes Park Inn, Nottingham Rd, Somercotes
Outline Application with All Matters Reserved (except Access) for the development of a two storey apartment block to provide six apartments
Applicant: c/o Agent Mr R Springett, 15 Buckingham Gate, London
Decision date: 29 May 2017

2017/0394 Brandon Croft, Mill Street, Somercotes
Detached single storey bungalow (this is a departure from the AVBC Local Plan 2006)
Applicant: Mr & Mrs J Wright, Brandon Croft, Mill Street, Somercotes
Decision date: 31 May 2017

The **Council RESOLVED** not to make any comment on Planning Matters

Planning Matters Determined AVBC (09/03/17 to 08/05/17

2017/0086 Land adjoining The Lodge, Lower Somercotes, Alfreton
Detached Dwelling (This proposal is not in accordance with the provisions of the adopted AVBC Local Plan)
Permitted

2017/0195 John Davidson Pipes, Cotes Park Lane, Somercotes
Warehouse extension to create a Trade Counter and Office Space
Permitted

2017/0329 Birdswood Farm, 145 Sleetmoor Lane, Somercotes
Agricultural prior notification for proposed Agricultural Unit
Permitted

The **Council RESOLVED** not to make any comment on Planning Matters Determined

20/APCM/2017: Derbyshire Association of Local Councils:

(a) General Circulars:

03/2017: Rural services in England 2016 Report; Bradwell Parish Council; Discretionary Business Rates Relief on Public Toilets; 800th Anniversary Tree Charter; Keep Britain Tidy; The better Broadband Subsidy Scheme; Legal Topic Notes
04/2017: DALC Spring Seminar; Local Council Award Scheme; S137 Increase for 2017/18; Proposals to extend remit of Local Government Ombudsman to local

councils; Neighbourhood Planning Bill Update; Increases to Statutory Redundancy Pay and Unfair Dismissal Compensation; Legal Topic Notes

05/2017: New DCLG guidance on Transparency funding; New Governance & Accountability Guide; Proposed new NALC model contract; Local Council Administration 10th Edition; Training & Events

06/2017: Devolution of Services to Parishes; General Election and Purdah; Commission on the Future of Localism; Neighbourhood Plan Examiners set for new guidance; Village of the Year 2017: Consultation on Park Runs

Members Noted

CONFIDENTIAL INFORMATION

21/APCM/2017: To move the following resolution - “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

(a) Staff Matters:

- (i) **Clerk:** The Clerk advised the Council of her intention to retire. Written confirmation has been provided to the Chairman. Clerk will manage the Recruitment & Selection campaign and assist with smooth transition.

The Clerk thanked the Council for the opportunity to take up the role which she has enjoyed immensely.

The Chairman thanked the Clerk for the efficient way that the Council's administration and meetings has been managed and for taking on the role at a challenging time for the Council, when the previous Clerk had been diagnosed with a terminal illness.

The **Council RESOLVED** to accept resignation with end date of 30th June 2017. Beyond that date hours to be negotiated until replacement Clerk selected.

(b) Councillor Matters: None

22/APCM/2017: Next Ordinary Parish Council Meeting: Friday 6:30pm 21st July 2017