

## SOMERCOTES PARISH COUNCIL

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10<sup>th</sup> May 2018

To: The Chairman and Members of Somercotes Parish Council

Dear Councillor

**You are summoned to attend the Annual Meeting of Somercotes Parish Council to be held at 7:00 pm on Friday 18<sup>th</sup> May 2018 in the Village Hall, Nottingham Road, Somercotes.**

Yours sincerely



C M Hedley  
Clerk to the Council

### AGENDA

**1/APCM/2018: To Elect Chairman and Vice Chairman**

**2/APCM/2018: To receive apologies for absence:**

**3/APCM/2018: Social Media:**

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

**4/APCM/2018: Variation of Order of Business.**

**5/APCM/2018: (i) Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

**For Information of all Councillors**

**6/APCM/2018: To consider any Councillors' Request for dispensation**

**7/APCM/2018: Public Speaking – (30 Minutes)**

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**8/APCM/2018 – Presentation by Paul Davies of the Community Payback Scheme – See supporting document for Item 15(d) below**

**9/APCM/2018: To approve the Minutes of the Council Meeting held on:**

The Ordinary Parish Council Meeting held on 16<sup>th</sup> March 2018

**10/APCM/2017: To determine which items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:**

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

**11/APCM/2018: Review of Council Regulations, Policies and Procedures:**

**Equal Opportunities Policy – For Approval. See Supporting Document**

**Data Protection Policy – To include GDPR Update - See supporting Document**

**For Council Consideration and Decision**

**Standing Orders – Review July 18 Meeting**

**Financial Regulations – Review July 18 Meeting**

**Reserves Policy – Review July 18 Meeting**

**Asset Register – Review July 18 Meeting**

**Members Code of Conduct – Review July 18 Meeting**

**12/APCM/2018: Election of Council Committees:**

(i) Allotments

(ii) Planning

**13/APCM/2018: Calendar for 2018/19 Ordinary Parish Council Meetings**

See Supporting Document

**14/APCM/2018: Chairman's Report on the previous 12 months**

**15/APCM/2018: Report of the Clerk:**

(a) Village Signs & Interpretation Boards – See supporting document.

(b) Clock – Feature Garden.

(c) Bus Shelter – See supporting document.

(d) Proposals for grassed area near Seely Terrace and renovation of Mining Wheel.

(e) Armistice Day Commemoration - Update

**(f) GDPR – Privacy Notice & Consent Forms**

**For Council Consideration and Decision**

**16/APCM/2018 Allotments:**

- (i) **Sleetmoor Lane** – request to keep turkeys on Allotment.

**For Council Consideration and Decision**

**17/APCM/2018: Finance:**

**(a) Accounts**

(i)	Accounts for Payment between 01.03.18 to 31.03.18	£ 8304.46
	Income 01.03.18 to 31.03.18	£ 815.45
	Interest	£ 0.68
(ii)	Petty Cash Payments 01.03.18 to 31.03.18	£ 8.07
	Bank Reconciliation 31 March 2018	£ 61911.93
	Total Year End Payments 2017/18	£ 234473.07
(iii)	Total Year End Income for 2017/18	£ 212881.75
	Year End Bank Reconciliation 2017/18	£ 61911.93

**For Council Consideration and Decision**

**(b) Approval of Annual Return**

- (i) S1 Annual Governance Statement for Approval by the Council  
(ii) S2 Accounting Statements for Approval by the Council

**For Council Consideration and Decision**

**(c) Report of the Internal Auditor**

See Supporting Documents

**For Information of the Council**

**(d) Notice of Period for the exercise of Public Rights**

**For Council Consideration and Decision**

**(e) Grants under S137 LGA 1972**

- (i) The appropriate sum for the purpose of S137 (4) (a) of the Local Government Act 1972 for 2018-19 is £7.86 x the relevant population of the Council's area 6,255  
(ii) To consider the advertising of the S137 grant in the newsletter

**For Council Consideration and Decision**

**18/APCM/2018: Credit Unions** – Referred from previous meeting

**19/APCM/2018: To consider planning applications:**

**Planning Matters AVBC All Non determined (16/3/18-8/05/18)**

**AVA/2018/0403 - Holly Lodge 198A Somercotes Hill Somercotes Alfreton Derbyshire DE55 4JS.** Two storey front, side & rear extensions, insertion of new dormer windows and associated internal and external alterations.

Validated: 20 April 2018

**AVA/2018/0374 - 14 Ralph Drive Somercotes Alfreton Derbyshire DE55 4JB**

Proposed two storey side and front single storey extension

Validated; 12 April 2018

**AVA/2018/0365 - 146 Birchwood Lane Somercotes Alfreton Derbyshire DE55 4NE**

Proposed extension to dormer bungalow. Proposed drop kerbs to existing site access.

Validated: 12 April 2018

**Planning Matters Determined AVBC (16/03/18 to 10/05/18)**

**AVA/2018/0226 - 6 Farm Close Somercotes Alfreton Derbyshire DE55 4HN**

Two storey rear extension for garden room with en-suite bedroom over.

Approved: 20 April 2018

**AVA/2018/0180 - BASF Polyurethanes U.K. Ltd. Wimsey Way Somercotes Alfreton Derbyshire DE55 4NL.** LED backlit sign with the company name and logo; dimensions 2000mm wide x 900mm high.

Approved: 19 April 2018

**20/APCM/2018: Correspondence Received**

**(a) DALC Circular 05/2018**

- **General Data Protection Regulations**
- **DALC Spring Seminar – 17 April 2018**
- **Review of Local Government Ethical Standards**
- **Internal and External Audit 2017/18**
- **DALC Survey**
- **MP's Lobby Day**

**(b) DALC Circular 06/2018**

- **External Audit News**
- **Neighbourhood Planning Support Grant**
- **Section 137 Allowance for 2018-19**
- **GDPR Update**
- **Updated Model Standing Orders and Legal Topic Notes 1,2,5,8, and 87**
- **Free Webinar: 'Community Organising' Training 24<sup>th</sup> April**
- **Project Management Training – 23 May 2018**
- **Councillor Essential Training – 21 June 2018**

**(c) NJC LGS Pay Award 2018-20 – See supporting document**

**For Council Consideration and Information**

**CONFIDENTIAL INFORMATION**

**21/APCM/2018: To move the following resolution - "That in view of the confidential nature of the business about to be transacted it is advisable in the public**

**interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

**(a) Staff Matters:**

**(i) Gratuity**

**(b) Councillor Matters: None**

**22/APCM/2018: Next Ordinary Parish Council Meeting - Friday 6:30pm 20th July 2018**