

SOMERCOTES PARISH COUNCIL

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12th May 2022

To: The Chairman and Members of Somercotes Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Somercotes Parish Council immediately following the Annual Parish Meeting at 6.30pm on Friday 20th May 2022 in the Village Hall, Nottingham Road, Somercotes.

Yours sincerely

Catherine Hedley

C M Hedley
Clerk to the Council

AGENDA

1/APCM/2022: To Elect Chairman and Vice Chairman

2/APCM/2022: To receive apologies for absence:

3/APCM/2022: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

4/APCM/2022: Variation of Order of Business.

5/APCM/2022: (i) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

For Information of all Councillors

6/APCM/2022: To consider any Councillors' Request for dispensation

7/APCM/2022: Public Speaking – (30 Minutes)

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

8/APCM/2022: To approve the Minutes of the Annual Parish Council Meeting held on 21st May 2021 and the Minutes of the Ordinary Parish Council Meeting held on 18 March 2022.

9/APCM/2022: To determine which items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

10/APCM/2022: Review of Council Regulations, Policies and Procedures:

Standing Orders – TBA
Financial Regulations – TBA
Equal Opportunities Policy – Review July Meeting
Data Protection Policy – Review July Meeting
Members Code of Conduct – Review July Meeting

11/APCM/2022: Proposed Pedestrian Island – Crays Hill Leabrooks – Proposal from DCC to introduce Pedestrian Island on Crays Hill. -see supporting document.

12/APCM/2022: Speed Indicator Device - Opportunity to obtain funding for speed indicator devices- - See supporting document

13/APCM/2022: Mill Yard Car Park Repairs – A number of pot holes have appeared in Mill Yard Car Park – see supporting document for repair quotes

14/APCM/2022: Christmas Lights Contract – Deferred from previous meeting – see supporting document for option to extend the Christmas Lights contract

15/APCM/2022: Queens Platinum Jubilee Celebrations arrangements – see supporting document advertising activities.

16/APCM/2022: Darby & Joan Bingo Group – request for financial assistance.

17/APCM/2022: Finance:

(a) Accounts

(i) Accounts for Payment between 1.2.22 to 30.3.22	£ 25,773.50
Income 1.2.22 to 30.3.22	£ 4370.09
(ii) Petty Cash Payments 1.2.22 to 30.3.22	£ 28.05
(iii) Bank Reconciliations for February 22, March 22, and Year End for Approval	

(c) **Internal Audit** - See supporting documents - Clerk/RFO report and Clerks /Internal Auditor correspondence.

(c) **Financial Year 21/22 Closing Report** – See supporting document which summarises financial position for 2021/22.

18/APCM/2022: Approval of Annual Return 2021/22 – To approve the following **AGAR** documents and determine dates for the Exercise of Public Rights. - See supporting documents.

- (i) **S1 Annual Governance Statement for Approval by the Council**
- (ii) **S2 Accounting Statements for Approval by the Council**
- (iii) **Notice of Period for the exercise of Public Rights**

19/APCM/2022: Planning:

(a) **Planning applications: 13/3/22 to 12/5/22** – None

(b) **AVA/ AVA/2021/0880** – Response to request for meeting with AVBC Scientific Officer to discuss technical details of application – See supporting document

20/2022: Correspondence

a. **DALC CIRCULARS** – See supporting document

April 2022

1. *Our DALC survey needs you!*
2. *DALC Excellence Awards – entries now open*
3. *Spring Seminar springs back!*
4. *Free training for your community's wellbeing*
5. *What do civility and respect mean to you?*
6. *Too small to make a difference? Think again...*
7. *New practitioners' guide now uploaded*
8. *Citizens in need... call for CA trustees*
9. *Subs now due*
10. *New LTN: sustainable energy and EV charging*
11. *Police Liaison Forum invite*

21/APCM/2022: Date of Next Meeting: Friday 15th July 2022 starting at 6.30pm.
Agenda items to be with the Clerk at least 7 working days before.