

# SOMERCOTES PARISH COUNCIL



Minutes of the **Annual Parish Council Meeting of Somercotes Parish Council** held at **6.30pm**, on **Friday, 17<sup>th</sup> May 2013** in The Lounge, Somercotes Village Hall, Nottingham Road, Somercotes.

**Present:** Cllr P Smith; Cllr B Lyttle; Cllr M Barron; Cllr P Curran-Bilbie; Cllr C Langton;  
Cllr J T Marriott; Cllr J. McCabe; Cllr J Parker; Cllr P Price; Cllr S Walker.  
G. Blackmore (Clerk to the Council); PC C Anthony  
Apologies: Cllr A Stringer (Illness); Cllr J Gardiner (None received)

**1/APCM/2013: Elect Chairman: RESOLVED** Cllr Paul Smith to be appointed as Chairman of the Parish Council for the ensuing year.

**2/APCM/2013: New Chairman to Sign Acceptance of Office:** Cllr P Smith signed the acceptance of Office

**3/APCM/2013: Elect Vice Chairman: RESOLVED** Cllr B. Lyttle to be appointed Vice Chairman for the ensuing year.

**4/APCM/2013: New Vice Chairman to Sign Acceptance of Office:** Cllr B Lyttle signed the acceptance of Office.

**5/APCM/2013: Apologies:** Cllr. A Stringer (illness): Cllr J Gardiner (none received)

**6/APCM/2013: Declaration of Members Interests:** None for the APM

**7/APCM2013: Public Speaking (30minutes):** None

**8/APCM2013: Acceptance of the Minutes of the Annual Parish Council Meeting 2012:** **RESOLVED** to confirm, as correct, the Minutes of the Annual Parish Council Meeting held on the 18<sup>th</sup> May 2012.

**9/APCM2013: Election of Council Sub Committees**

- **Planning:**  
Cllr B Lyttle (Chair); Cllr P Smith; Cllr P Price; Cllr J Parker
- **Newsletter**  
Cllr Curran-Bilbie (Chair); Cllr T Marriott; Cllr J McCabe; Clerk (GB); Assistant Clerk (GK) ; Caretaker
- **Village Hall**  
Cllr P Smith (Chair); Cllr P Price; Cllr B Lyttle; Clerk (GB); Caretaker
- **Allotments**  
Cllr B Lyttle (Chair); Cllr C Langton; Cllr J McCabe; Cllr P Smith; Cllr P Price; Clerk (GB)

**10/APCM2032: Review of Council Documents**

- **Review of Standing Orders and Financial Regulations.**  
**Standing Orders: RESOLVED** to approve the amended Standing Orders to incorporate the requirement of Disclosable Pecuniary Interest.

**Financial Regulations:** No recommended changes – **RESOLVED** to accept the Financial Regulations.

- **Review of inventory of land and assets (including buildings, office equipment & vehicle):**  
**RESOLVED** to agree and accept the new inventory of assets
- **Review and confirmation of arrangements for insurance cover in respect of all insured risks:**  
**RESOLVED** to agree and accept the new insurance premium, but not to include the additional premium in relation to the street lamp columns on the recreation ground.
- **Review of the Council's Complaints Procedures: RESOLVED** – no recommended changes
- **Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998. RESOLVED** no amendments
- **Review: Establishing the Council's policy for dealing with the press/media: RESOLVED** no amendments

**11/APCM2013: The Schedule of dates, times and place of Ordinary Meetings of the full Council, for 2013-2014.**

The Council **RESOLVED** the schedule of Ordinary Meetings and that all PC Meetings will commence at 6.30pm (except 16<sup>th</sup> May 2014, after APCM).

**Ordinary Parish Council Meeting: 19<sup>th</sup> July 2013**

**Ordinary Parish Council Meeting: 20<sup>th</sup> September 2013**

**Ordinary Parish Council Meeting: 15<sup>th</sup> November 2013**

**Ordinary Parish Council Meeting: 17<sup>th</sup> January 2014**

**Ordinary Parish Council Meeting: 14<sup>th</sup> March 2014**

**Annual Parish Council (6.30pm) & Ordinary Meeting (7pm): 16<sup>th</sup> May 2014**

**\*Annual Parish Meeting: 9<sup>th</sup> May 2014 (7pm)**  
**(This is not a Parish Council Meeting)**

**12/APCM/2013: Report by the Chairman of Somercotes Parish Council on the previous 12 months business of the Council:**

The Chairman, as no members of the public were present, asked the Council to approve the Annual Report, as circulated to all members, as his report. The Council accepted the report. A full verbal report had been given at the Annual Parish Meeting on 10<sup>th</sup> May 2013. Copies were available for the public.

**13/APCM/2013: Report from outside bodies:**

**Derbyshire County Council:**

**New Road Schemes:** Resurfacing on the B600 George Street to the Black Horse PH, in June. This will include damage repairs to reduce flooding issues and Stanley Street entry/exit onto the B600 will be closed during the works that are scheduled for June. Quarry Road is being resurfaced as the last surface scheme failed. There will be extended works patching near the car wash, on Nottingham Road. STW has been requested and attended to the flooding issue at this location.

**Footpaths 59/61:** The outstanding issues regarding the footpath diversion route, at Pye Bridge, is now up for agreement.  
Cllr Smith said that he had been appointed on the County Council Public Health & Community Safety Groups.

**Amber Valley Borough Council:**

Robust arguments have been put forward in the Core Development Strategy regarding the industrial development on Birchwood Lane and that the land should be for housing development as the developers have already stated there is sufficient land and empty warehouse units for industrial use in the Borough.

The extension requested should now be refused and the developer should withdraw the application, and if appropriate, resubmit the plans for housing.

**Eurocell:** The letter to Eurocell from AVBC after the Parish Councils involvement has made the company proactive towards resolving the issues.

**Litter Bins:** The Parish wardens are to monitor and report any litter bins that are missing or damaged and request AVBC replace them.

**Derbyshire Constabulary:**

PC Chris Anthony (SNT) reported that ASB had been reduced by 28%, year to date, and overall was down by 10%.

Crime had increased from 75 to 104 reported crimes (mainly non-dwelling, sheds, and shop-lifting). The police have been working on an operation to reduce the problem and 4 arrests have been made – one person is in prison and one electronically tagged (includes other offences). A large amount of stolen items has been recovered. There have been several incidents of shop-lifting and a 'Shop Watch On-line' is being started – PCSO's will be visiting traders. There is CSP funding for the first 50 shops who join, in year one. The Chairman asked the police to speak with the Clerk to assist with provision of any Shop Watch Notices, Smartwater or alarms.

Incidents were related to the police concerning a dog attack and suspected drug dealing.

**The Meeting closed at 7pm**

# SOMERCOTES PARISH COUNCIL



**The Minutes of the Ordinary Meeting of Somercotes Parish Council held at 7pm on Friday, 17<sup>th</sup> May 2013 in the Parish Hall, Nottingham Road, Somercotes**

**Present:** Cllr P Smith; Cllr B Lyttle; Cllr M Barron; Cllr P Curran-Bilbie; Cllr C Langton; Cllr J T Marriott; Cllr J. McCabe; Cllr J Parker; Cllr P Price; Cllr S Walker.  
G. Blackmore (Clerk to the Council); PC C Anthony – No members of the public were present.

**31/2013 To receive apologies for absence:**

Cllr A Stringer (Illness); Cllr J Gardiner (None received)

**32/2013 Variation of Order of Business: None**

**33/2013 : Declaration of Members Interests**

Cllr J McCabe: 39/2013; 41/2013

Cllr P Smith: 41/2013

Cllr B Lyttle: All Planning Matters; 41/2013; 39/2013 (j)

Cllr P Price: 41/2013 – 2013/0224; 2013/0225

Cllr P Curran- Bilbie: 41/2013 (S137) SLHS: **DPI**

Cllr J Parker: 41/2013: 2013/0224; 2013/0225: **DPI**

**34/2013: To consider any Councillors' Requests for dispensation: None**

**35/2013: Public Speaking – (30 Minutes): None**

**36/2013:** The Council **RESOLVED** to confirm, as a true record, the Minutes of the Ordinary Council Meeting held on 15<sup>th</sup> March 2013.

**37/2013: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: None**

**38/2013: Chairman's Announcements: None**

**39/2013: Report of the Clerk on:**

**a) Market Place**

- (i) Feature Area/ Transfer of land (old public toilet area) is still pending AVBC Legal. A request has been made for AVBC to put plants on the area.
- (iii) A personal accident has occurred on Mill Yard Car Park – Lighting (no response was received from DCC re lighting). The lady injured in the fall has made a claim and this has been passed to Zurich Insurance.
- (iii) Tarmacing & relining: cost for tarmac/resurface: The Council **RESOLVED** that the Clerk seeks quotes on a reduced area to be resurfaced and include the relining requirements.

**(b) Report on Village Hall**

- (i) **Roof Repairs & Internal Decorations – PWBL:** The Council **RESOLVED** to seek a PWBL for £10k towards the cost of undertaking the works, based on the annual budget report for 2013-14, as approved.
- (ii) **Bouncy Castles - Use in Village Halls (insurance)**

The Council **RESOLVED** that if persons hiring the hall wish to have a bouncy castle then the company providing the equipment must have appropriate insurance and remain on site during the hire period or the person holding the event must obtain their own insurance, which must be produced to the Council before the event/party.

(iii) **Fire Door repairs / Kitchen Clean / Wooden floors clean & treatment**

**Internal Fire Doors:** The fire doors have been dropping again and this time a fourth hinge has been added to secure the doors to the frame where the strength is needed, at the top.

**External Fire Doors:** Both have been alarmed and integrated with the central alarm system

**Kitchen:** There have been some issues regarding the kitchen and hygiene. To this end all cloths and towels have been withdrawn and disposable replacements have been provided. The kitchen has been professionally 'Deep Cleaned' and this will occur every 6 months. The central work surface has been replaced due to cuts in the outer covering, and chopping boards provided.

**Wooden Flooring:** The central floor area in the main hall and the foyer are being cleaned, treated and buffed during the Whitsun Break.

(c) **Allotments**

(i) **Funding Request** – Birchwood Lane (Grass Seed) & Wooden Footpath Access Gate (off Bridle Lane): The Council **RESOLVED** that these matters should be addressed by the Allotments Sub-Committee

(ii) **Allotments Competition 2013** – Chris Beal has agreed to judge the competition in July.

(d) **Winding Wheel, Nottingham Road**

Wild Flower Meadow – The work on the preparation and seeding has now been completed. The wooden posts that have been removed have been replaced, by Groundwork. The total cost will be around £600.00

(e) **Parish Wardens**

(i) **Accommodation:** AVBC arranging for transfer of the building to Somercotes PC through St John's Ambulance Service – still pending

(ii) **Vehicle** – Now purchased and in use: The Council **RESOLVED** to approve the Council Vehicle Signs - Two magnetic signs to be purchased with the logo presented.

(f) **Christmas Lighting**

3 year Contract to be renewed with Lite Ltd

Year 1: Lighting agreed - £12,430.00: inc one off cost Leabrooks Trees £950 and Market Place Trees £1890.00 - Total: £14,935.00

Year 2: £12,095.00

Year 3: £12,095.00

The Council **RESOLVED** to approve the new lighting scheme and a 3 year Contract with Lite Ltd.

(g) **Street Lighting Maintenance / Repairs: Somercotes PC Lighting Columns**

Three companies were requested to tender for the maintenance and repairs contract

Only one sealed tender was received and the Council **RESOLVED** to accept the tender submitted by Platinum Street Lighting Solutions – Annual Review required.

(h) **Councillor Vacancies** – Currently one vacancy for co-option

- (i) **Relief Caretaker:** The Council **RESOLVED** that the Clerk interview the applicant and engage, if suitable.
- (j) **Infants & Junior Schools: 'I want to be .../ Aspiration Week 21-25 October 2013:**  
The Council **RESOLVED** that Cllr McCabe and the Clerk meet with Sarah Sission (Head Teacher – Somercotes Infants School) to discuss how the Parish Council can assist.
- (k) **Eurocell** – Letter from AVBC re Environmental Issues – For information
- (l) **Skateboard Park Improvements – Arrange a meeting with young people:**  
The Council **RESOLVED**, if practicable to arrange a meeting with young people at Somerlea Park Community Centre, on the evening of Friday, 31<sup>st</sup> May 2013 to discuss their views on design and new equipment.

#### **40/2013 Derbyshire Association of Local Councils: 07/2013 to 11/2013**

#### **41/2013 Finance**

- (a) Accounts for Payment since 15.03.2013 (Attached) Total: £49,336.54
- (b) Income £ 6,082.04  
Interest £ 25.86  
Total £ 6,107.90
- (c) **Annual Audit** – The Council **RESOLVED** to accept and approve the Annual Audit & Annual Return, which were duly signed by the Chairman & Clerk/RFO.
- (d) **S137 Grant Awards:** The Council **RESOLVED** to approve S137 Grants, as per the list submitted for consideration. List to be published. Grants were made to the Allotment Associations from the Allotment Budget.

#### **42/2013 To consider planning applications:**

- 2013/0198 Change of use for A3 and A5 at T/A J A Boutique, 43 Main Road, Leabrooks, for Mrs S Ali, 32 Hardwick Street, Allenton.
- 2013/0190 Provide a rear single storey extension and additional rooms in roof space with front and rear dormer windows at 63 Leamoor Avenue, for Mrs H Johnson.
- 2013/0221 Change of use from A1 to A5 at 187 Nottingham Road, for Mr N Uppin, 6 Market Place, South Normanton.
- 2013/0222 Illuminated signage at 187 Nottingham Road, for Mr N Uppin, 6 Market Place, South Normanton.
- 2013/0224 Free standing private garage on land adjacent to 579 Lower Somercotes, for Mr D Parker.
- 2013/0193 Erect new detached two storey dwelling at 3 Springfield Crescent, for Mr John Ryan, 38 Acton Avenue, Long Eaton. (This is a departure from the Adopted Development Plan).
- 2013/0262 Demolition of existing conservatory and construction of single storey extension and detached garage at 49 Brenden Avenue, for Mr S Elliott.
- 2013/0338 Proposed new site entrance at Mining Machinery Development Ltd., Cotes Park, for Mr S Ashmore.
- 2013/0358 Change of use from shop to dwelling at Premier Video Hire, 189 Nottingham Road, for Mrs M Amott, 23 Langley Avenue.
- 2013/0337 Proposed new factory bay extension at Mining Machinery Development Ltd., Cotes Park Lane, for Mr S Ashmore.

- 2013/0064 Proposed replacement cattery building at 123, Birchwood Lane, for Mr Ross Walvin, Birchwood Boarding Kennels and Cattery, 123 Birchwood Lane.
- 2013/0134 Time extension to AVA/2009/0579 – Construction of access road at Street Record, Birchwood Way, for Clarke International Ltd., Hemnall Street, Epping, Essex. CM16 4LG
- 2013/0225 Outline application for 5 three storey dwellings at 579 Lower Somercotes, for Mr D Parker, 579 Lower Somercotes.
- 2009/0318 Planning Extension – Tree Survey Report

The Council **RESOLVED** to make comment only on AVA/2009/0318: Historic hedgerows, Trees with TPO's, Wild Life Habitat (bats – protected species) – request independent arboriculture survey of the trees. Request change from Industrial to Housing due to sufficient land exists for Industrial use in Amber Valley Borough.

**Planning Matters Determined**

- 2013/0012 Extension to existing building, A K Bryan Mould Engineers Ltd., Unit 1 and 2 Wimsey Way.  
Permitted
- 2013/0110 Proposal for the installation of a biomass boiler and enclosure for Storm DFX, Keys Road, Alferton.  
Permitted
- 2013/0221 Change of use from A1 to A5 at 187 Nottingham Road.  
Permitted.
- 2013/0222 Illuminated signage at 187 Nottingham Road.  
Permitted
- 2013/0190 Provide a rear single storey extension and additional rooms in roof space with front and rear dormer windows at 63 Leamoor Avenue.  
Permitted
- 2013/0193 Erect new detached two storey dwelling (this is a departure from the Adopted Development Plan) at 3 Springfield Crescent.  
Permitted

**43/201: Items for information only: None**

**44/2013: To resolution was moved - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

- (i) **Staff Matters:** The Parish Warden (off long-term) has returned to work
- (ii) **CCTV:** it is anticipated that the operating issues will be resolved soon

**45/2013: Date of next Ordinary Parish Council Meeting: 6.30pm, Friday, 19<sup>th</sup> July 2013**

**The meeting closed at 7.55pm.**